



**NOTICE OF PRIVACY PRACTICES ACKNOWLEDGEMENT FORM**

This is a summary of our Notice of Privacy Practices. The entire text detailing our privacy practices is available for your review and we encourage you to read it and ask any questions you may have regarding our privacy practices. If you have any questions or would like to exercise any of your rights, please contact our Privacy Officer. After reviewing the material, please sign in the space provided below.

**PATIENT RIGHTS**

As a patient, you have a right to inspect copy, amend, request a restriction or revoke a prior restriction on the use and disclosure of your Protected Health Information (PHI). You may also request a copy of an accounting of disclosures, which will detail all disclosures made for reasons other than treatment, payment or health care operational purposes. You may request that we communicate with you only in a specific manner (i.e., “only communicate with me at my work telephone number”)

**PROVIDER RIGHTS**

As your health care provider, we can use or disclose your PHI for treatment, payment or health care operational purposes. Any other disclosure requires you to sign a specific authorization.

\_\_\_\_\_  
Patient Signature/ if minor, Legal Guardian

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Patient Name (Printed)

\_\_\_\_\_  
Date of Birth

For Staff Use Only:

Written acknowledgement was not obtained for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date of Signature